

Important 2023 Show and Sale Dates

After July 1	Artist Data Entry program available to current (dues paid) members.
August 15	Sign-up for Sale shifts begins via WhenToWork.
September 1	First day to send in completed entry forms for the Members' Showcase
September 12	Last day to pay dues to be eligible to participate in the Annual Sale. Membership forms must be in the hands of the Membership Committee by this deadline. Post marks do not count.
October 1	Last day completed entry forms for the Members' Showcase can be postmarked
October 10	Last day for an artist to change Sale shifts or remove their name from Sale shifts in WhenToWork
October 16	Deadline for making arrangements to check-in between 6pm-7pm Monday October 30.
October 20 Friday	Print requests to the guild printer received <i>before</i> noon will be mailed; print requests sent <i>after</i> noon will be available at Check-in.
October 26 Thursday	Inventory must be entered by midnight. Items not entered by midnight cannot be checked in on October 30.
October 29 Sunday	Artists using the Guild Printer must make print requests by 4pm. Inventory sheets and barcodes requested between noon, October 20, and Sunday October 29 at 4pm will be available at Check-in.
October 30 Monday	Sale Check-in 2pm-6pm. Arrangements can be made to check-in 6pm-7pm. Artists must print inventory sheets and barcodes by 7pm. Inventory sheets must be brought to Check-in. All items must have a barcode label.
October 31 Tuesday	Artist Data Entry program available after 8am for entering late check-in inventory Members' Reception 6-8pm
November 1 Wednesday	Sale open to the public 10am-6pm.
November 2 Thursday	<u>For Late Check-in:</u> Requests to Guild Printer must be made before 4pm. Inventory sheets and barcode labels will be available at Late Check-in. Items for Late Check-in must be entered by 5pm. Items not entered by 5pm cannot be checked in at Late Check-in. Sale open to the public 10am-6pm
November 3 Friday	Late Check-in at the Sale 9am-11am. Artists must print inventory sheets and barcode labels by 11am. Inventory sheets must be brought to Late Check-in. All items must have a barcode label. After 11am the Artist Data Entry program is not available until after July 1 2024. Sale open to the public 10am-6pm.
November 4 Saturday	Sale open to the public 10am-6pm.
November 5 Sunday	Sale open to the public 10am-3pm. Sale check-out 4:30pm-6pm. Arrangements must be made to check-out after 6pm.